



**REQUEST FOR EXPRESSION OF INTEREST**

No 83 /ASMI/MINTP/SG/DGET/DETROA/DETROA20  
OF 22 OCT 2018

**FOR THE CONTROL AND MONITORING OF THE CONSTRUCTION WORKS OF A  
BRIDGE AND ITS ACCESS ROADS OVER THE MBAM RIVER AT NCHIAYANG, IN  
THE DEUK SUB-DIVISION, MBAM ET INOUGOU DIVISION, CENTRE REGION.**

With the aim of establishing a short list of approved consultants for the execution of the control and monitoring of the construction of a bridge and its access roads over the MBAM river at NCHIAYANG, in the DEUK Sub-division, MBAM et INOUBOU Division, Centre region, financed by the Public Investment Budget (PIB) for the year 2018 et seq, the Minister of Public Works, Project Owner, hereby issues a Request for Expression of Interest (ASMI) intended for consulting firms (BET) installed in Cameroon and willing to participate in the pre-selection for these services.

**I- Object of the Request for Expression of Interest (ASMI)**

This Request for Expression of Interest aims at preselecting consulting firms for the execution of the control and monitoring of the construction of a bridge and its access roads over the MBAM river at NCHIAYANG, in the DEUK Sub-division, MBAM et INOUBOU Division, Centre region. Financing: MINTP Public Investment Budget, Financial Year 2018 et seq.

**II- Qualification criteria**

1. Be a consulting firm (BET) or joint venture installed in Cameroon;
2. Show proof of the relevant technical and financial capacities, especially:
  - Present an administrative file compliant with the specifications of point III.1 below;
  - Have enough experience in the relevant field (CONTROL AND MONITORING OF THE CONSTRUCTION OF BRIDGES AND THEIR ACCESS ROADS);
  - Dispose of the equipment and staff compatible with the works to be executed;
  - A financial capacity delivered by a first class banking institution and certifying that the service provider is able to pre-finance the works up to 150 million CFAF.

**III- Application file**

Consulting firms or joint ventures willing to express their interest in the execution of the services described above must provide the following documents, presented in two (02) volumes:

**III.1- Volume 1 (Administrative documents)**

"Volume 1" shall comprise the following administrative documents dated less than three (3) months old at the initial tender submission deadline:

- A cover letter duly signed by the candidate.
- A copy of a valid business licence certified by the issuing authority.

- An attestation of non bankruptcy delivered by the High Court of the tender's place of residence (original);
- The original of the attestation of non-exclusion from public contracts issued by the relevant authority.

In the event of a joint venture, the last three above mentioned documents must be submitted by each constitutive member. In this case, the legal representative of the joint venture shall be formally appointed by a deed attached to the file.

**N.B.:** The consultant shall be disqualified in the case of absence or non validity of one of the above mentioned documents.

### **III.2. Volume 2 (Technical file)**

#### **III.2.1 List of key experts**

The consultant shall submit the list of key staff he intends to mobilize for the mission, including:

N o.	Profile/Educational background	Experience and references
1	<b>Engineering structures engineer</b> , expert in metallic construction, Civil engineer ( $\geq$ GCE A/L+5)	(i) must have fifteen (15) years of experience at least in the execution of missions to support the public authority (studies, control) in the field of engineering structures construction; ii) must have already executed, in this position, at least two (2) engineering structure construction works study or control projects, including at least a mixed or metal bridge ( $L \geq 100$ ml).
2	<b>Road Engineer</b> , Bachelor of Civil Engineering ( $\geq$ GCE A/L + 3)	(i) Must have ten (10) years of general experience at least and must have conducted four (4) studies or road control ( $L > 10$ km) including engineering structures ( $L \geq 100$ ml), in the same position.
3	<b>Engineering structures senior technician</b> ( $\geq$ GCE A/L+2)	(i) must have ten (10) years of experience at least and must have occupied this position in at least two (2) engineering structure construction works control projects, including at least a mixed or metal bridge ( $L \geq 100$ ml).
4	<b>Environmental expert</b> ( $\geq$ GCE+3)	(i) Must have ten (10) years experience at least and must have previously occupied this position in road or engineering structure works construction or control projects.
5	<b>Geotechnical engineer</b> , from the geotechnical laboratory subcontracting with the consulting firm, must be a graduate engineer with a university degree $\geq$ (GCE + 4) or equivalent	(i) must have at least ten (10) years of experience in road and bridge works follow-up or geotechnical control, and must have previously occupied this position in at least two (2) similar projects.
6	<b>Land Surveying Senior technician</b> ( $\geq$ GCE A/L+2)	(i) Must have a minimum experience of seven (7) years and must have previously occupied this position in at least two (2) road study projects $> 20$ km, including engineering structures, and at least 1 bridge (study or control) project $> 50$ ml

It is recalled that civil servants in post are not eligible and any offer containing the CV of a civil servant will be rejected.

For all the above mentioned personnel, the tenderer will provide the following documents dated less than three (3) months old:

- A curriculum vitae (CV) dated and signed by the concerned person;
- The certified true copy of the highest diploma;
- The attestation of enrolment into the National Order of Civil Engineers (NOCE).

**N.B.:** The concerned personnel shall score a zero (0) for the non-production of one of the above documents.

### III. 2.2 References of the consulting firm (BET)

The applicant will produce the list of his references as main contractor or subcontractor for the last ten years, specifying:

- The study or control projects for the construction of bridges of more than 75 ml;
- The study or control projects for the pavement works of roads of a length of 15 km;
- The study or control projects for the construction of mixed bridges of more than 75 ml;

To be taken into account in the evaluation, each reference for similar services must be justified by the extract of the contract comprising the first and last pages, the signature pages, together with the corresponding attestation of proper completion or the minutes of final acceptance issued by the services of the Project Owner. These documents must be clear and legible;

Only references from State bodies (ministries, councils, development companies, etc.) will be accepted.

### III.2.3 Technical resources and equipment

The applicant shall present the technical resources and equipment he intends to mobilize for the execution of works. To this end, he will produce a list of:

- computer equipment and the other tools of the consulting firm, with age indication:
  - ✓ computers,
  - ✓ printers,
  - ✓ plotter,
  - ✓ scanner,
  - ✓ software,
  - ✓ photocopier,
  - ✓ desks, cupboards, file cabinets, etc.
- ✓ Letter of commitment with at least one approved **category B** laboratory and its valid approval order.
- List of topographic equipment:
  - ✓ Total station, levelling rod, GPS;
  - ✓ Levelling instrument, etc.

NB: For this equipment, the bidder must show proof of ownership (the photocopies certified by the issuing authorities of car registration certificates or true certified photocopies of the invoices for other equipment). Software shall be justified by copies of licences.

### III.2.4 Authorization to verify declarations



Duly signed by the General Manager of the consulting firm or each contractor of the joint venture, this authorization shall enable the Minister of Public Works to eventually carry out any verification deemed necessary in order to ascertain the exactness of the information relating to the references or equipment declared by the applicant.

**N.B:** The location of the said equipment must be stated to enable verification by the Project Owner, if need be.

#### **IV. Technical file evaluation criteria**

##### **IV.1- Eliminary criteria**

- a) Incomplete administrative file in the absence of one the elements required;
- b) Incomplete technical offer
- c) False declaration or forged documents;
- d) Not having obtained a technical mark of 70/100 at least;
- e) Presence of a public service employee without justification of his availability.
- f) Absence of financial capacity delivered by a first class banking institution and certifying that the applicant is able to pre-finance the works up to 150 million CFAF.

##### **IV.2 Essential criteria**

**The technical file will be evaluated out of 100 points according to the following criteria:**

- |  |   |            |
|--|---|------------|
| 1) Experience and qualification of experts | = | 60 points; |
| 2) reference of BET                        | = | 25 points; |
| 3) equipment                               | = | 15 points. |

**NB:** The administrative and technical documents signed by non relevant authorities will not be taken into account.

#### **IV.3- ANALYSIS GRID OF THE TECHNICAL OFFERS RELATING TO THE EXECUTION OF WORKS CONTROL**

##### **CONSULTING FIRM:**

##### **I. ELIMINATORY CRITERIA**

- a) Incomplete administrative file in the absence of one the elements required;
- b) Incomplete technical offer
- c) False declaration or forged documents;
- d) Not having obtained a technical mark of 70/100 at least;
- e) Presence of a public service employee without justification of his availability.
- f) Absence of financial capacity delivered by a first class banking institution and certifying that the applicant is able to pre-finance the works up to 150 million CFAF.

##### **II. ESSENTIAL CRITERIA**

##### **A - CONSULTING FIRM STAFF (60 pts)**

Attach the following documents:

1- Certified photocopy of the required degree;

2- Dated and signed CV;

3- The attestation of enrolment into the NOCE for each civil engineer working in Cameroon and eligible for this Order.

NB: The absence of one of the elements required shall lead to the score zero (0) for the concerned personnel.

No.	Sections	Assigned mark			Quotation
1	<b>Mission Head, Civil engineer or Engineering structures Engineer, expert in metallic construction (17 points)</b>				<b>Name:</b>
<b>Educational background: Civil engineer</b>					
1.1	Level	< GCE A/L+3	< GCE A/L+5	≥GCE A/L+5	
	Nber of points	Eliminated	0	1	/ 1
<b>Experience in carrying out missions to support the public authority (studies, control,) in the field of engineering structures construction</b>					
1.2	Nber of years (ny)	ny < 10 years	10 ≤ ny ≤ 15	ny ≥ 15 years	
	Nber of points	0	3	4	/ 4
<b>Experience in this position as concerns engineering structure construction works study or control projects (L ≥ 100ml)</b>					
1.3	Nber of projects (np)	0	np = 1	np = 2	np ≥ 3
	Nber of points	0	2	5	7 / 7
<b>Experience in this position as concerns mixed bridge construction works study or control projects (L ≥ 75ml).</b>					
1.4	Nber of projects (np)	0	np = 1	np = 2	np ≥ 3
	Nber of points	0	1	3	5 / 5

**Sub-total A1** 17

2	<b>Road engineer, (8points)</b>				<b>Name:</b>
<b>Educational background: Bachelor of civil engineering</b>					
2.1	Level	< GCE A/L+3		≥GCE A/L+3	
	Nber of points	Eliminated		1	/ 1
<b>General Experience</b>					
2.2	Nber of years (ny)	ny < 8 years	8 years ≤ ny < 10 years	ny ≥ 10 years	
	Nber of points	0	2	3	/ 3
<b>Experience in road works studies or control (L &gt; 10km) including engineering structures, in the same position (L ≥ 100ml).</b>					
2.3	Nber of projects (np)	np < 2	np = 2	np = 3	np > 3
	Nber of points	0	1	3	4 / 4

**Sub-total A2** 8

N o.	Sections	Assigned mark			Quotati on
3	<b>Engineering structures senior technician (12 points)</b>				Name:
3.	<b>Educational background: Civil engineering senior technician</b>				
1	Level	< GCE A/L+2	≥GCE A/L+2		
	Nber of points	Eliminated	1		/ 1
3.	<b>General Experience:</b>				
2	Nber of years (ny)	ny < 7 years	8 years ≤ny ≤ 9 years	ny ≥ 10 years	
	Nber of points	0	1	2	/ 2
3.	<b>Experience in this position as concerns engineering structure construction works control project (L≥100ml).</b>				
3	Nber of projects (np)	0	n = 1	n ≥ 2	
	Nber of points	0	3	5	/ 5
3.	<b>Experience in this position as concerns mixed bridge works or control projects (L≥75ml).</b>				
4	Nber of projects (np)	0	n = 1	n ≥ 2	
	Nber of points	0	2	4	/ 4

**Sub-total A3** 12

4	<b>Environmental expert (5 points)</b>				Name:
4.	<b>Educational background: University (degree related to the profession)</b>				
1	Level	< GCE A/L+3	≥GCE A/L+3		
	Nber of points	0	1		/ 1
4.	<b>General Experience:</b>				
2	Nber of years (ny)	ny < 7 years	8 years ≤ny ≤ 9 years	ny ≥ 10 years	
	Nber of points	0	1.5	2	/ 2
4.	<b>Experience in this position as concerns road or engineering structure construction works or control projects.</b>				
3	Nber of projects (np)	n = 0	n = 1	N ≥ 2	
	Nber of points	0	1	2	/ 2

**Sub-total A4** 5

5	<b>Geotechnical engineer (8points)</b>				Name:
5.	<b>University degree (related to the profession)</b>				
1	Level	< GCE A/L+4	≥GCE A/L+4		
	Nber of points	0	1		/ 1
5.	<b>Experience in road and bridge works study follow-up or geotechnical control.</b>				
2	Nber of years (ny)	ny < 7 years	8 years ≤ny ≤ 9 years	ny ≥ 10 years	
	Nber of points	0	2	3	/ 3
5.	<b>Experience in this position for bridge works control (L≥100ml)</b>				
3	Nber of projects (np)	n = 0	n = 1	N ≥ 2	

N o.	Sections	Assigned mark			Quotati on
	Nber of points	0	4	6	/ 6

**Sub-total A5** 10

6	<b>Land surveying senior technician (8 points)</b>			Name:	
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6.	<b>Educational background: Land surveying senior technician.</b>			
1	Level	< GCE A/L+2	≥GCE A/L+2	
	Nber of points	0	1	/ 1

6.	<b>General Experience:</b>			
2	Nber of years (ny)	ny < 05 years	Ny = 06	ny ≥ 07 years
	Nber of points	0	1.5	2

6.	<b>Experience in this position for road study project &gt;20km, including engineering structures (L≥50ml).</b>			
3	Nber of projects (np)	n = 0	np = 1	n ≥ 2
	Nber of points	0	3	5

**Sub-total A6** 8

**TOTAL STAFF (A)** 60

<b>B-</b>	<b>BET EXPERIENCE (25 pts)</b>			
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1	<b>Experience as main contractor or sub-contractor for the last ten years, in study or control projects for the construction of bridges of more than 50 ml</b>			
	<b>3 points per duly justified project</b>			
	Nber of projects	Maximum number of projects: 4		
	Nber of points	3 points per duly justified project		

**Sub-total B1** 12

2	<b>Experience as main contractor or sub-contractor for the last ten years, in study or control projects for pavement works of roads of more than 15 km</b>			
	<b>2 points per duly justified project</b>			
	Nber of projects	Maximum number of projects: 3		
	Nber of points	2 points per duly justified project		

**Sub-total B2** 6

3	<b>Experience as main contractor or sub-contractor for the last ten years, in study or control projects for the construction of mixed bridges of more than 50 ml</b>			
	<b>3.5 points per duly justified project</b>			
	Nber of projects	Maximum number of projects: 2		
	Nber of points	3.5 points per duly justified project		

**Sub-total B3** 7

N o.	Sections	Assigned mark	Quotati on -
	<b>TOTAL BET EXPERIENCE (B)</b>		<b>25</b>

<b>C</b>	<b>TECHNICAL RESOURCES AND EQUIPMENT TO BE MOBILIZED BY BET</b>	
-	<b>(15 pts)</b>	

<b>1</b>	<b>Logistics</b> [A Zero score will be given for all rented vehicles. Besides, the proof of equipment availability shall be indicated at point III.2.3 of TORs]
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<b>1.1</b>	<b>Double cabin Pick-Up 4x4 (owned)</b>
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Nber of vehicles	Maximum number of vehicles: 02	
Nber of points	2 points / vehicle	/ 4

<b>Sub-total C1</b>	<b>4</b>
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<b>2</b>	<b>Computer equipment and software, and communication means</b> [A Zero score will be given for all rented equipment. Besides, the proof of equipment availability (bills) shall be indicated at point III.2.3 of TORs]
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	Required number	Max. mark	
Desktop	2 (0.25 pt / computer)	0.5	/ 0.5
Laptop	2 (0.5 pt / computer)	1	/ 1
Printers	2 (0.5 pt / computer)	1	/ 1
Inverter	4 (0.25 pt / Inverter)	1	/ 1
Software (Topo, drafting of technical documents, structure designing, road design, according to TORs)	4 (0.25 pt / software)	1	/ 1
photocopiers	2 (0.25 pt / device)	0.5	/ 0.5
Scanner	1	0.5	/ 0.5
Plotter	1	0.5	/ 0.5
Internet connexion	4 (0.25 pt / modem)	1	/ 1
A fixed-line telephone and fax at the head office	ENS	0.5	/ 0.5

<b>Sub-total C2</b>	<b>8</b>
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<b>3</b>	<b>Topographic material</b> [A Zero score will be given for all rented equipment. Besides, the proof of equipment availability (bills) shall be indicated at point III.2.3 of TORs]
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	Required number	Max. mark	
Total station	2 (0.5pt / equipment)	1	/ 1
Bi-frequency GPS	1 (0.5pt / equipment)	1	/ 1
Level of accuracy	2 (0.25pt / equipment)	1	/ 1



N o.	Sections	Assigned mark	Quotati on.
		Sub-total C4	3
<b>TOTAL OF BET TECHNICAL RESOURCES AND EQUIPMENT (C)</b>			15
<b>GENERAL TOTAL (A + B + C)</b>			100

#### V. Submission of files

Drafted in English or French and in triplet, (3) including one (1) original and two (2) copies labelled as such, the files, containing volumes 1 and 2, shall be submitted in a sealed envelope at the Department of Road and Engineering Structures Technical Studies of the Ministry of Public Works, no later than 15/11/2018 at 10 a.m. They shall bear the following:

**“REQUEST FOR EXPRESSION OF INTEREST**  
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**FOR THE CONTROL AND MONITORING OF THE CONSTRUCTION WORKS OF A  
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#### VI. Further information

Further technical information may be obtained at the Department of Road and Engineering Structures Technical Studies, located in the premises of the Centre Regional Delegation of Public Works in Yaounde, Tel: 222 22 06 54.

#### VII. Publication of the results

The Limited National Invitation to Tender shall serve as results of the pre-selection. The applicants preselected after this ASMI shall be consulted as part of the Limited National Invitation to Tender for the **control and monitoring of the construction of a bridge and its access roads over the MBAM river at NCHIAYANG, in the DEUK Sub-division, MBAM et INOUBOU Division, Centre region**, in compliance with Article 76 of Decree No. 2018/366 of 20 June 2018 on the Public Contracts Code in Cameroon.

Yaounde 22 OCT 2018

THE MINISTER OF PUBLIC WORK



Emmanuel NGANOUO